



MALAYSIAN STERILE SERVICE ASSOCIATION (MSSA)

29th Annual General Meeting, Conference & Exhibition 2024

23rd - 26th June 2024 | Summit Hotel Subang USJ



REGISTRATION FORM

PLEASE TYPE or WRITE CLEARLY IN BLOCK LETTERS.

A) DELEGATE DETAILS

PLEASE PRINT OR TYPE CLEARLY (for certificate)

Title: Dr Mr Mrs Ms

Full Name:

Membership No: I/C No:

Institution: Designation:

Address (Home):

Address (Office):

Telephone (Office) : (Home):

(Mobile) : (Fax) : Email address:

B) REGISTRATION FEES

Category

Pre-Conference Workshop (23 rd June 2024)	<input type="radio"/> Limited 50 seats based on first come first served
Conference	
Members	<input type="radio"/> RM 650
Non Members	<input type="radio"/> RM 850

Note: To register as new member or renew your membership, kindly download and return us the completed form from <https://www.mssa.com.my/> and attach together with this conference's registration.

Total RM

C) PAYMENT

Enclosed herewith Cheque / LPO No:

RM payable to Malaysian Sterile Service Association.

ePerolehan (Nama Pembekal: Malaysian Sterile Service Association).

Bank Transfer. Kindly attach the proof of receipt along with this form.

Signature : Date :



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D) TERMS AND CONDITIONS:

- All payments must be made in RM. International delegates can make payment by Telegraphic Transfer. Malaysian delegates can make payment by Local Cheque, Telegraphic Transfer or Local Order.
- Please note that all related bank charges, financial charges are to be borne by the delegates and are not to be deducted from the fees payable to the Conference.
- Payment (Company Cheque (for local delegates only) and Telegraphic Transfer) is to be made to the following Congress bank account:

Account Name: Malaysian Sterile Service Association

Account No: 80-0260158-7

Bank Name: CIMB Bank

Bank Address: Empire Gallery Subang Jaya
G01 Empire Shopping Gallery
Jalan SS 16/1
47500 Subang Jaya
Selangor.

SWIFT code: CIBB my kl

Confirmation

- Registration will only be confirmed upon receipt of FULL PAYMENT.
- Upon receipt of the FULL payment, the Conference Secretariat will send you a confirmation email.
- Please bring along the Confirmation Letter and present it at the time of Registration at the Conference.

Cancellation Policy

- Members shall pay all subscription dues to be eligible for members rate.
- Photostat registration forms are accepted.
- Please print name clearly (Block Letter) for certificate, no re issue of certificate for illegible handwriting.
- A duly completed registration form with payment must accompany each participant.
- The registration form with payment shall reach the association within the stipulated date.
- For non-attendance no refund will be made, change of delegate is permitted and please inform at least 4 weeks before the conference.
- Please make separate payment for annual subscription fee and conference package.

- Incomplete Registration form } shall not be accepted
- Registration without payment }

Kindly direct all correspondence to the Conference Secretariat:

Nurfarina Farisya Binti Mohammad Farith

Conference Secretariat

MP Events (M) Sdn Bhd

Wisma Pico, 19-20 Jalan Tembaga SD 5/2.
Bandar Sri Damansara, 52200 Kuala Lumpur
Tel: +60 10 227 1807

Email: nurfarina.farith@mpinetwork.com

Website: www.mssa.com.my